

PAETEC Communications Conference Service

Name: \_\_\_\_\_

Conference Bridge: \_\_\_\_\_

Password: \_\_\_\_\_

Chairman's Password: \_\_\_\_\_

## **Controls and Commands**

### **Chairperson command controls**

- \* 1 Dial out to participant
  - \*1 Join new participant to conference
  - \*2 Join new participant and dial out to another participant
  - \*3 Disconnect line and rejoin conference
  - \*4 Disconnect line and dial out to another participant
- \*2 Conference Call Recording (Start/Stop)
- \*4 Lock Conference
- \*5 Unlock Conference
- \*6 Mute your line only
- \*7 Unmute your line only
- \*8 Allow conference to continue after you disconnect
- \*9 Automated roll call of participants (if activated)
- \*# Count number of participants in the conference
- ## Mute all lines
- 99 Unmute all lines
- 00 Ask for operator
- \*\* List of available commands

PAETEC Communications Conference Service

Name: \_\_\_\_\_

Conference Bridge: \_\_\_\_\_

Password: \_\_\_\_\_

Chairman's Password: \_\_\_\_\_

**Controls and Commands**

**Participant command Controls**

\*6 Mute line

\*7 Unmute line

\*9 Automated Roll Call (if activated)

\*# Count participants

00 Ask for operator

\*\* List of available commands

**Conference Customer Service: 800-730-2183**