Step 1: Create your Orisis account

Orisis is a University of Geneva identification system.

https://www.unige.ch/RiMobIn/faces/login

- Please select your language at this stage, French or English (see flags top right).

- Create a new account with a private e-mail address, define a password, login and follow the instructions. Send the application form.

- You will receive a message at the mentioned e-mail address. To confirm your registration, please use the given link.

You will be directed to the following webpage.
Step 2: Register

It is mandatory to close your browser, open a new page and use the following link, same as step 1.

https://www.unige.ch/RiMobIn/faces/login

Please select your language at this stage, again, French or English. Type in your Orisis identifier and password you selected at step 1.

Enter the following access code: RIIN2016

Please, note:
- Your data is not saved until you have reached the confirmation step at the end of the registration form and clicked on “confirm”.
- Once you submit your form, you cannot go back and make changes.

Registration Form: Steps 1 to 6

Note: After each step, you will need to validate the page to continue:

Please click here to continue

Save and continue

STEP 1

1.1 University of origin

*Country: United States
*City: NORTHAMPTON, MA
*University: Smith College

1.2 Field of Study

*Libre

1.3 Collaboration agreement

*Collaboration Agreement
1.4 Mobility timetable

**DON'T MAKE A MISTAKE HERE! THE DATES YOU INDICATE WILL BE THE DATES ON YOUR VISA!**

We recommend that you include the interterm (fall students) and summer vacation period (year long students) so that you can have an extended visa for travel or intern in Europe.

- **Period of stay**
  - Choose Autumn or Year or **SPRING**

- **Starting date**
  - Fall and Year: 15.08.2016 / Spring 16.01.2017

- **End date**
  - Fall: 15.02.2017 / year or spring: 30.06.2017

1.5 Main hosting faculty at University of Geneva

- Faculty of Social Sciences (FSS)
- Level of study: Bachelor, Master, Doctorate

Choose department where you need to get your credits (usually your major):
- **Arts** for English, French, History of Art, History etc.
- **GSEM** for Econ, **FSS** for Gov, **Psychology and Education Science** for Psy, etc.

This can be changed after the first advising sessions, it is only a general indication.

**IMPORTANT**: choose Bachelor (mandatory)

STEP 2.

2.1: NB! Not necessary now. You will need to select a first choice of courses to be taken at the University of Geneva before April 30. Instructions will follow.

2.2 Language knowledge

- The online test is not yet available.

2.1 Provisional study plan

For study exchanges, please choose your courses [here](#) or [on faculties' site](#).

2.2 Language knowledge

- The following French test is mandatory to complete your registration (for students taking courses in English or in other languages as well).

Please record your French test result, as well as your level of knowledge in English and other languages.
2.2 Please note that even if your courses are fully or partially in English (or another language), it is important for the University to check that you have a certain level of understanding in French. Provide information about your level (approxim. 2 semesters = A2, 4 semesters = B1, 5-6 semesters = B2).

2.2 Language knowledge

<table>
<thead>
<tr>
<th>Language</th>
<th>Years of study</th>
<th>Level</th>
<th>Achieved test</th>
</tr>
</thead>
<tbody>
<tr>
<td>French</td>
<td>3</td>
<td>A2</td>
<td></td>
</tr>
</tbody>
</table>

Please attach any other French test you have taken (step 5.2)

2.3 Choice of correspondence language with UNIGE

**English**

STEP 3

3.1. Student information.
3.2. Statistical information: Enter and check data
3.3. Additional information: Leave blank

3.3 Additional information

Should you have already been registered in a Swiss university, registration number:

N° SIUS

Swiss social security number (AVS):

N° AVS

STEP 4

4.1. Enter your home address (or address on Smith College campus)

4.2. Give the Smith Center address:

c/o: Smith College
Street: 16, bd Georges-Favon
Postal number: 1204
City: Geneva
Country: Switzerland.
4.3. Accommodation: Don’t tick the box (you don’t need the accommodation from the University, since the Smith College Program will provide you with a room).

STEP 5

5.1: Upload an ID photo (JPG format): please name your photo as “LASTNAME_Firstname.jpg” (e.g. SCOTT_Eva.jpg)

5.2. Attach a copy of transcript (the last version, unofficial transcript is ok)
Attach a copy of your passport
Attach a copy of your Smith in Geneva Application Statement (do NOT include the internship)
Attach a copy of a French test if any.

5.3. Comment: leave blank.

STEP 6
Please carefully check your data prior to validation by clicking in the small box to the left of each section and reviewing the information.

Last step: Confirmation
Attention: once you have confirmed, your application is final.
You will only be able to view it, no further changes are possible.

Please, reread the check list, then check the small box that confirms that you have not missed a step, then click on “confirm”.

DONE!!! ;)

Please, address your Resident Academic Director for any question you may have: gpiron@smith.edu.